Membership Categories & Subscription Rate

Type of Membership	Eligibility	Admission fee (Non-refundable)	Subscription/ One-time fee
Regular/Annual Membership	Serving & Retd. Rly. Officer (more than 60 years)	Rs. 10000/- Rs. 10000/-	Rs.4500(Yearly) Rs.3000(Yearly)
Life Membership	New Life Membership (age below 55)	Rs. 10000/-	Rs 65000 (one time)
	New Life Membership (age 55 &above)	Rs. 10000/-	Rs 49000(one time)
	Retd. Rly. Officer (more than 60 yrs.)	Rs. 10000/-	Rs 35000(one time)
	Retd. Rly. Officer (more than 80 yrs.)	Rs 1000/-	NIL
Associate Membership	Children of members of club Rly. Officers	Rs. 70000/-	Rs.10000(Yearly)

Rules & Regulations

1. **Eligibility for Membership**
   Regular/Life Membership shall be restricted to **Group 'A' Railway Officers** of various organised Indian Railway Services, such as **IRSE, IRTS, IRSME, IRAS, IRSEE**, etc., who are of **Junior Administrative (JA) Grade and above**, whether **serving or retired**.
2. **Membership Fees & Other Charges**
   All membership fees and other charges shall be exclusive of GST at the applicable rate (currently 18%).
3. **Life Membership Availability**
   Life Membership may be availed only during the first two months of each financial year.
4. **Eligibility Criteria for Life Membership**
   (i)An applicant age 55 & above may directly apply for Life Membership.
   (ii)An applicant below 55 years of age must have completed a minimum of three years of Regular Membership and must have no outstanding dues in order to be eligible to apply for Life Membership.
5. **Admission Fees**
   Regular Members opting for Life Membership shall be exempt from payment of admission fees.
6. **New Membership Payment**
   Admission fee plus the yearly subscription is to be paid in advance for all new members. Payment should be made by cheque in favour of "The Railway Club", S.P. Marg, New Delhi–21.
7. **Family Membership**
   Membership for the spouse, children, and dependents shall be governed by the applicable Railway Pass Rules and will remain valid only as long as the family members continue to qualify as dependents under those rules.
8. **Documentation**
   A document supporting the applicant's status as a Railway Officer must be submitted along with the membership form.
9. **Photographs**
   One recent stamp-size photograph each of the member, spouse, and children must be affixed for the issuance of identity cards.

RULES & REGULATIONS

- The Premises will be available only from 8.00 AM on the day of function till 6.00 AM of the next day of the function. Under no circumstances, shamianas, furniture etc. will be allowed to be put earlier than the specified time. Full charges per day may be levied if they occupy the premises other than the booked date.
- In order to avoid disturbance to the residents of the colony, **loud music/ band / DJ/loudspeaker/fire crackers etc will not be permitted.** Band/DJ is not allowed inside the main entrance of the colony. Playing of band, loud music, loud speakers etc and noisy generators are strictly prohibited. No decoration etc. will be permitted on the road from the club to main gate as they obstruct the roads **D.J will not be allowed after 10 PM**. Non-observance of these conditions would lead to serious repercussion, such as switching off of electricity supply, forfeiture of full security deposit, imposition of penalty and if considered necessary lodging complaint with police.
- **In case expected gathering is more than 150, Valet parking is mandatory, if the applicant fails to arrange it so the same will be arranged by club and the applicant is liable to pay the associated charges otherwise same will be deducted from security deposit.**
- Electricity connection for the function held in lawn shall be provided by genset arranged by the party. The genset should be of silent types. Noisy generators are strictly prohibited. In case noisy generators are used, the full security amount is liable to be forfeited. General lighting inside the Main Hall shall be provided by the club. **In case of any failure of electricity, club shall not be responsible & no refund on this account shall be made by club**. Electricity for the club building shall be provided by the club. Electricity connection for the Lawn shall be arranged by the Tentage/Caterer. Additionally, the club will provide water for cleaning utensils and other purposes. However, in case of water motor failure or non-supply of water due to any reason, the caterer or decorator or party shall arrange for a water tanker at their own expense. No refunds will be made for such eventualities.
- Entry of Caterers & Decorators shall be allowed only from Out Main Gate & Kitchen area gate.
- Whenever hall is booked by the party, entry shall not be allowed from reception area.
- When the Lawn and G.room are booked for a party, the lawn's washroom will be made available.
- Utmost care must be taken to prevent damage to the club lawn in the fixing of shamianas, handling of furniture etc. kindly ensures the following:
  - No digging allowed inside lawn, no wooden poles will be allowed., No carpets will be allowed on the grassy area.
  - Tandoors will not be kept in the center, only on the side from where food is served.
  - The party along with the contractor should meet the club authorities well in advance to make necessary arrangements.
  - Food counters are not allowed inside main hall. Nails, flower decoration etc. are not allowed to put in the club buildings.
  - When hall is booked by Party, no Tentage allowed inside the lawn area.
- **In case liquor is to be served at the function, the party shall obtain a valid liquor license(P-13) from club. No liquor will be allowed to be served without a valid liquor license. (Charges Rs 7500/-). Serving liquor under P-10 license is not permitted. Outside liquor is strictly prohibited.**
- Arrangement will have to make to have club premises, including the kitchen area cleared on the night of the marriage itself. The caterer should ensure that no noise is made while removing his belongings.
- Since this Rly. Club is within the Railway Colony therefore, Parking of Commercial vehicle within the colony is strictly prohibited. Chauffeur driver vehicle shall not be parked within the colony. Parking of vehicle in front of gate of residents is strictly prohibited.
- Members' charges applicable to members only if they book the club for their personal private functions. In case of booking by Regular member having club membership less the 1 year, the charges applicable to Associate Members shall be applicable.
- In case of cancellation, the following deduction will be made from the booking charges:
  - For less than 6 months from the date booking - 25%
  - For less than 3 months from the date of booking - 50%
  - For less than 3 weeks from the date of booking - 75%
  - For less than 1 weeks from the date of booking - Full amount

Registered caterers/Decorators/vallet parking/Dj& Sound System vendors on our list are as under

- Continental Caterers & Decorators : 9899477313 (Sudhankar Khanna)
- Kay 3 Events (Caterer & Decorator) : 9717054321 (Rohit Sood)
- Capital Caterers & Decorators : 9810137468, 9810196573 (Monte)
- Moets Catering Service : 9971395121, 9810021508 (Vandana Chadha)
- Anand Caterers Pvt Ltd : 9810001910, 9871674946(Pawan Anand)
- Feast House (Catering Services) : 9891939170, 9026218155 (Sangeeta Gupta)
- Mughal Darbar Restaurant (Catering & Decoration) : 9871822786, 9310414284 (Tauseef Alam)
- Buransh Club Class Catering (Catering) :8826009121, 8377882584 (Vineet Chandola)
- **Anurag Vallet Services (Vallet Services) : 9958553440, 7678114586 (Anurag Tiwari)**
- Surtall Events (DJ & Sound Services) : 9311665845, 9810665845 (Praveen Chawla)

Outside Caterer & Tentage charges:

Members (Regular/Life)	Rs. 4500/- + 18% GST each for catering & Tentage per function
Other Rly. Officer and Associate Members.	Rs. 13000/-+ 18% GST each for catering & Tentage per function
Friends and Relative of Members	Rs. 21500/-+ 18% GST each for catering & Tentage per function

Note: Apart from the other charges A function wise fixed charge has to be paid by the Caterer & Decorator which are as follows (Excl GST @ 18%).

Booking Area	Decorator	Caterer
Single Hall	Rs 1000/-	Rs 2000/-
Both Halls	Rs 3000/-	Rs 5000/-
Lawn or Lawn +Halls	Rs 5000	Rs 10000/-

Caterer and decorator must pay these charges; otherwise, the applicant is liable, and unpaid amounts will be deducted from the security deposit.

Booking charges:

Booking area	Regular/ Life member	Associate Member & Other Railway Officers (JA-Grade & Above)	Other Officers Friends & Relative of Members ** (OCT TO APR)	Other Officers Friends & Relative of Members ** (MAY TO SEP)
Lawn	25000 (Excl. GST) +15000*	37000 (Excl.GST)+15000*	135000 (Excl. GST) +20000*	115000 (Excl. GST) +20000*
Hall-1	12000 (Excl. GST) +2000*	24000 (Excl.GST)+5000*	45000 (Excl. GST) +10000*	40000 (Excl. GST) +10000*
Hall-2	12000 (Excl.GST) +2000*	24000 (Excl. GST)+5000*	45000 (Excl. GST) +5000*	40000 (Excl. GST) +5000*
Green Room	2000 (Excl. GST)	5000 (Excl. GST)	10000 (Excl. GST)	10000 (Excl. GST)
Package	48000 (Excl. GST) + 19000*	86000 (Excl. GST) + 25000*	210000 (Excl. GST) + 35000*	180000 (Excl. GST) + 35000*

Note: A) GST @18% will be charged on above charges.

B) 100% payment to be made in advance. Cheque should be in favour of "The Railway Club"

C) In case of booking the club on Tuesday Extra charges of Rs 1000/- (Excl.GST) is to be paid by the applicant.

- The confirmation of booking shall be subject to realization of Cheque/Neft/UPI. In the case of any unforeseen event, club administrative reserve the right to cancel the confirmed booking also and in that case complete payment shall be refunded.

*** The Security deposit will be refunded upon satisfactory compliance with all conditions and returning the premises in a clean state. Failure to comply with any rules and regulations will result in the forfeiture of the Security deposit."**

**** Friends & Relative of Members booking shall be done strictly on selective basis.**

(Signature of applicant)